

Ima Student
123 Main Street
Somewhere, USA

Dear Ima,

We would like to acknowledge receipt of your application for admission to East Tennessee State University. We are pleased that you have selected ETSU, and we look forward to serving you in the near future.

A review of your application indicates that you are applying for the Fall/Spring term, with a proposed major of *****. Your ETSU ID is *****.

According to our records, the following information must be received before we can begin processing your application. We review only official transcripts—those which are validated, issued, and sent directly to ETSU by the school official.

Missing credentials:

* Please visit www.etsu.edu/activate to set a password to begin using your GoldLink and ETSU E-mail accounts.

ETSU E-mail <https://webmail.etsu.edu/>
ETSU Online GoldLink: <https://goldlink.etsu.edu/>

Your ETSU Username: *****
Your ETSU E-mail Address: *****@etsu.edu

Please check the university catalog for additional requirements, program information, and deadline dates. You may access the catalog at <http://www.etsu.edu/reg/catalog/>.

Deadlines for Transfer students and Second Bachelors Degree students are August 15 for the fall semester and December 15 for the spring semester.

We look forward to receiving your credentials. If we can assist you further, do not hesitate to call on us.

Sincerely,

Associate Director of Admissions